



FOUR WINDS FAIRE

8 Weekends ~ March 6 - April 25, 2010

2010 Vendor Application / Contract

You are cordially invited to join us at the Sixteenth Annual **FOUR WINDS FAIRE**. For those of you who have not been with us before, Four Winds Faire is an annual event held near Tyler, Texas for eight weekends every spring. The **FELLOWSHIP OF THE FOUR WINDS HISTORICAL SOCIETY** members are active participants in this event, performing as cast members. They have performed in **SHAKESPEARE IN THE PARK** in Tyler and in the **TYLER CIVIC THEATRE**, as well as other educational and performing arts programs in the East Texas area.

The permanent faire site is located in the beautiful Piney Woods of East Texas on Vizcaya Ranch, consisting of 300 acres of rolling hills, woods, and winding streams. The Four Winds Faire site is equipped with permanent restrooms, electricity, and running water. For your convenience, we have a campground near the faire site with RV hookups, a fully equipped shower facility, complete with men and women's restrooms, and washer/dryers. As a permanent living history event, we have both permanent buildings and spaces for tents available for vending at the faire site. Vendors wishing to acquire or build a permanent structure may request a permanent structure Booth Contract and Lease Agreement. We will build to suit, utilizing faire guidelines. Please contact us for further information regarding building or leasing a permanent booth.

To apply for the 2010 season, please include with your completed contract:

- ❖ *Photos of your wares, sales pavilion, sales counter, or cart, as well as yourself in period clothing.*
- ❖ *A check or money order for tent or permanent booth fees.*
- ❖ *The approximate size of your temporary structure or, if interested in building, plans for your permanent shop. Your custom-built permanent booth can be leased for as little as \$1,200.00 per year.*

Please return this application & contract as soon as possible so that we may add you to our website and send out your vendor information. Allow us to be of assistance with any questions you may have. For more information, please contact:

FOUR WINDS FAIRE

Dustin & Kristin Stephens
710 Hwy. 110 South
Whitehouse, TX 75791
(903) 839-5271

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Contract Deadline & Fees: This document serves as both application and contract. Please fill out and return it with applicable fees promptly so that we may process your application. In order to provide vendor space, list your shop in the program and on our website, and provide a link to your website from our website, this contract must be accompanied by a check or money order. Once accepted, a faire-signed copy of your vendor contract will be returned to you. **All checks must be made payable to Dustin Stephens.**

Vending Fee: The \$320.00 vendor fee must accompany application for consideration. For vendors leasing a permanent booth, the vending fee will be applied as a deposit toward the lease. Once submitted with a signed contract, this fee is non-refundable. **Food/beverage vendors pay an additional 10 percent of sales. Food/beverage vendors must pay their percentage to the faire on Sundays after closing.**

Booth Leases: \$800.00 must be paid by Jan. 1, 2010 for lease of a permanent booth. The booth Lease Contract is renewable on an annual basis and is valid for the Four Winds Renaissance Faire. Thirty days notice must be given if attending other additional Four Winds events – all empty booths will be leased by Faire Management.

Optional Electrical Service: \$15.00 per weekend, tent or booth.

Hours: All shops must open promptly each contract day at 10:00 am and will close no earlier than 7:00 pm, unless otherwise instructed by the Faire office. There are to be no vehicles on the Faire site from 9:00 am until 7:30 p.m. Faire site gates will close again at 9:00 pm and open at 7:00 am on faire days.

Rules: All vendors must abide by the following Rules and Policies of Four Winds Faire. The Rules and Policies are incorporated herein and become part of this contract between Vendor and Faire. This contract is terminable at will by Four Winds Faire.

- ❖ We ask that you keep alcoholic beverages discreetly confined to your vendor area and to drink responsibly, preferably after hours. **Openly drunken behavior or serving alcohol to minors will not be tolerated.** Please, no smoking in front of patrons unless in period pipes.
- ❖ There is a "no noise" rule beginning at 10:00 pm and ending at 7:00 am. This applies to the Faire site and to the campground area out of respect for the vendors and performers who must work the following day, and for our neighbors. There will be no unauthorized after-hours parties without express consent from Dustin & Kristin Stephens (Owners).
- ❖ **ALL vehicles must be off the site by 9:00 am.** The site will be closed to all traffic from 9:00 am to 7:30 pm. Faire gates will close again at 9:00 pm and open at 7:00 am on faire days. Vendor parking is in the main parking area; absolutely no parking on the road.
- ❖ There will be **no illegal substances** brought onto the Faire site, the campgrounds, or on any part of the properties managed by Four Winds Faire. Any person or persons caught with any illegal substances, or distributing these items, will be removed from the Faire site immediately and legal action will be taken.
- ❖ **No pets are allowed** on the faire site unless they are handicap service animals. Please make other arrangements for your pets.
- ❖ Vendors must have period costume with appropriate footwear and be fully clothed at all times. **Shirt and shoes are mandatory.**
- ❖ **The carrying of firearms on the faire site is prohibited.** Period firearms, black powder weapons, and other such weapons are only allowed with permission from Four Winds management.
- ❖ Vendors are responsible for collection and disposal of all their garbage. At the end of each faire day, vendors must police their area for trash, cigarette butts, etc. All garbage must be put in plastic bags, tied at the top, and put in the large trash receptacle on the Faire garbage trailer. **Do not put bags of garbage into trash cans set out for patron use.**

Structures: All structures, whether temporary or permanent, will be approved by the Faire and will fit the Renaissance theme of the Faire. If interested in leasing an existing structure, contact us for a lease contract. For custom booth construction, contact Dustin Stephens regarding construction, building specifications and a lease contract. All custom-built structures and vendor spaces must be maintained to faire standards and kept in good repair (refer to the Lease Contract).

Special Provisions: The undersigned agrees to indemnify the Four Winds Faire, the Vizcaya Ranch and its owners, Kristin & Dustin Stephens, managers, and staff; and hold aforementioned parties harmless from any liability whatsoever from any claim to injury including, but not limited to, bodily injury, property damage, fire, theft, explosion, or any loss sustained by the undersigned or any of the undersigned's group while contracted with the Faire. It is agreed that the above contractor (herein referred to as Vendor or group) is an independent contractor and as such is responsible for any and all taxes, including workmen's compensation. For the purposes of this contract, all references to the Four Winds Faire or Faire refer specifically to Four Winds Renaissance Faire.

Vendor's Name _____

Name of Business _____

Address _____

City _____ State _____ Zip _____

Phone _____ Cell Phone _____ Email _____

Website address _____ Demonstrating Artist? Yes / No

Items for Sale _____ Fees : _____

Vendor's Signature _____ Date _____

Faire Signature _____ Date _____

**Make checks payable to Dustin Stephens and mail with contract to: Four Winds Productions
c/o Dustin & Kristin Stephens
710 Hwy. 110 South
Whitehouse, TX 75791**